# **JCCSF Playdate Registration Information & Policies**

Welcome to the JCCSF Playdate classes. We hope that you enjoy your experience in the program. If you have any questions regarding your class or these policies, please contact the Youth and Family Department at support@jccsf.org

### **PAYMENT & REFUND POLICY**

JCCSF Playdate classes are paid in full at the time of registration. Once a payment is processed, the following refund policies are in affect:

The last day to request a full refund is December 15, 2023.

A 50% refund can be requested from December 16, 2023, through the first day of class.

For individual weekly class sign ups, a refund can be processed if the request is received 48 hours prior to the class start time.

We do not offer makeup classes, refunds or credits for missed classes.

Should a significant emergency/medical condition occur which precludes the student from participating in a class for which they are registered, a prorated credit may be issued after the receipt of appropriate documentation at the discretion of the JCCSF Youth and Family

Financial Aid is available, please indicate this in your registration.

### **SESSION REGISTRATION & SCHEDULE POLICY**

Registration and scheduling are handled online through <u>My Account on the JCCSF website</u> or by the JCCSF Youth and Family Department. If you have trouble logging in, you can check out our <u>FAQs here</u> or contact us at <u>support@iccsf.org</u> or call 415.292.1200.

No Classes the week of April 8 – April 12.

Minimum enrollment for any class session is six (6) students. If a particular class session falls below that number, the JCCSF reserves the right to cancel that class session. All reasonable attempts will be made to find another class session for your child.

All class participants must complete a JCCSF Youth Activities Consent and Release of Liability Waiver before participating in their first class. This form is available through your account on My Account and is valid for one year from the time of confirmation via registration.

## **WAITLIST POLICY**

Waitlists will be available for all classes. Additional spaces will be determined based on demand.

Waitlisted families will be notified by email as spaces become available.

Acceptance of a waitlisted spot is required within 24 hours.

If no reply is received within 24 hours, the spot will be offered to the next family on our waitlist.

### **CLASS PARTICIPANT POLICIES**

On each class day, participants should first check in upon entry into the gymnasium on the 3rd floor of 3200 California Street.

A parent or caretaker (over the age of 18) must be present with the child at all times.

Participants should enter the gymnasium no earlier than five minutes prior to the start of their class time. Please be mindful of the sessions occurring before and after your class session.

### **JCCSF GYMNASIUM POLICIES**

The following policies are intended to maintain the condition and environment in the gym to be enjoyable and positive for all participants. Please help us by following these policies. Thank you in advance for your cooperation.

- Please do not bring food, drinks (including sports drinks and coffee) or chewing gum into the gym. Bottled water is allowed in the gym and water fountains are available in the gym.
- Only NON-MARKING soled shoes can be worn in the gym.
- Please do not hang on the wall padding or unnecessarily throw balls at the walls.
- Only trained JCCSF Staff may move or operate the gym equipment.
- The program office is for JCCSF staff only.
- Children must be supervised at all times in the gym.
- Locker room and fitness facilities are only available to JCCSF members.
- During practices, the only access in and out of the gymnasium is via the public double doors in the northeast corner of the gymnasium. The fitness center doorway will be locked.

### **ACKNOWLEDGEMENT & AUTHORIZATION**

By enrolling in the JCCSF Playdate Classes and agreeing to this form, I acknowledge that I understand and agree to the JCCSF Playdate Class Policies including: Payment, Cancelation and Refund, Registration, Scheduling, and Participant Gym Policies. I also understand that my registration is contingent upon completion and receipt of payment confirmation and completion of the JCCSF Youth Activities Consent and Release of Liability Waiver.

I authorize the JCCSF to initiate a charge to the credit or debit card linked to this registration for JCCSF Fall Youth Sports Classes payment. I have the right to stop payment on an ACH/eCheck debit by notifying my bank. This, however, does not void my contract with the JCCSF Youth Basketball League to fulfil my payment commitment and I am obligated to pay by some other method. The processing date for debit cards may vary due to banking procedures, and if charges are returned, they will be subject to a late fee.